

managing risk with responsibility

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November 20,	2012	Signature on File	Fo	r Custodial Supervisor Use Only
	Katherine Good, Principal			Custodial Issues Addressed
	Coconut Creek Elementary So	chool		Custodial Issues Not Addressed
FROM:	Robert Krickovich, Coordinate Facilities Design and Construc	· ·		
SUBJECT:	Indoor Air Quality (IAQ) Asse	essment		

On November 6, 2012, I conducted an assessment at **Coconut Creek Elementary School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Directors, School Performance & Accountability
Shelley Meloni, Executive Director, Facilities Design and Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Supervisor, Risk Management
Sonja Coley, Senior Project Manager, Facilities Design and Construction
Broward Teachers Union
Federation of Public Employees

RK/tc Enc.

IAQ Assessment

Coconut Creek Elen	nentary Evaluation Dat	e November 6, 2012	Time of Day2	2:00
Outdoor Conditions Temperature	e 83.8 Relative	Humidity 34.5	Ambient CO2 42	25
Fish Temperature Range 135 71.9 72 - 78		Range Co ² 506		ccupants
Noticeable Odor No Ceiling 2' X 4' Lay in Walls Tack Board	Visible water damage / staining? Yes	Visible microbial growth?	Amount of material affected One tile center of roc	om
Floor 12" x 12" Vinyl	No No	No No		
Ceiling Clean Yes Walls Clean Yes Flooring Clean Yes Room Surfaces Yes Clean	HVAC Supply Grills Clean Inside of Supply Duct Clean Ceiling at Supply Grills Clean	Yes N/A N/a	HVAC Return Grills Clean Inside of Return Duct Clean	Yes N/A
Trash Removed Yes Signs of Pests No Room Cluttered No	Exhaust Fans Working Drain Traps Wet Food if Stored in Room is in Sealed Containers	N/A N/A Yes	Unapproved Chemicals / Cleaners in Room Air Fresheners in Room	No No
Mechanical Equipment Location Cell Filters Installed Properly N/A Condensate Pan Clean N/A	iling hung Fan coil unit Filters Clean Cooling Coil Clean	N/A N/A	Mechanical Room Clean Inside of HVAC Unit Clean	N/A
Fresh Air Intake Location Pollutant Sources Near Air Intake		▼	Fresh Air Intake Free of Obstruction	
Observations One ceiling tile center of room staine on both sides of marker board are date.			with yellow paper, wall or	ver and
Corrective Actions to be Completed			ns to be Completed by PF	

Controller of the Bo Completion by Cite Buccu	<u> </u>			
Remove all paper from walls				
Clean wall surface after removing paper				
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Evaluate and repair cause of stained ceiling tiles			
Remove and replace ceiling tiles			
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